



**Organic Greenhouse and Garden Internship  
Spring 2024  
March 5 – May 31, 2024**

**Reports to:** Greenhouse and Facilities Coordinator

**Job Status:** Intern

**Compensation:** Qualifies for credit at the university level, includes \$350 upon completion

**Location:** Boulder, CO

Check out our [Internship Digital Booklet!](#)

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Growing Gardens' mission is to cultivate community through sustainable urban agriculture. Our programs empower people of all ages, income levels, and abilities by connecting them with their local food system, each other, and the environment.

Our organization values the diverse skills and individuals that come together to create a thriving community and workplace. We are committed to the work we do, and bring our best selves each day, but we don't take ourselves too seriously, have fun, and enjoy the process of doing good in our community. We take care of each other and put people at the center of everything we do.

The Marketing, Development, and Events Intern is a community ambassador for the organization through social media content curation, assisting with marketing campaigns, special events, and community outreach. This intern will gain insight into managing marketing activities across mediums for various programs and events and is relative for non-profit, social enterprise, and for-profit careers. This internship is fast-paced and requires hard work, focus, creativity, and care.

**Greenhouse and Garden Intern Duties**

**General Overview of Responsibilities:**

- Assisting the Growers in all phases of plant growth in a greenhouse environment:
  - seeding
  - transplanting
  - fertilizing
  - watering
  - pest control
  - record keeping
  - general tending and organizing
- Learn about organic gardening and its required skills

- Compile and update records
- Assist, teach and oversee volunteers and groups of volunteers with greenhouse tasks
- Watering and care for the greenhouse plants during agreed upon weekend shifts
- Assist with Plant Sale production and be available to work 3-4 weekend Plant Sale shifts throughout the month of May
- Gain an understanding of the Growing Gardens programs and their needs and contributions

#### **Knowledge and Skills the Intern May Acquire:**

- Gain skills and understanding of organic food starts, heirloom tomatoes and veggies
- Small scale organic vegetable production techniques
- The ability to work in a team environment
- The ability to work in a dynamic environment: this includes being comfortable changing tasks, working/leading diverse groups and feeling confident with a diverse population
- Organic greenhouse practices, working with greenhouse equipment, production methods and marketing
- Create positive atmosphere for the interaction of diverse populations
- Ability to organize work and volunteer groups
- Develop an ability to anticipate work and volunteer needs and gain the confidence needed to lead groups and individuals

#### **Structure of Internship**

- Internship duration is March 5 – May 31, 2024
- Interns receive \$350 stipend at the end of the internship
- This internship is 15 hours per week. Note: hours may vary between weeks; however the average number of hours per week will be 15 hours. Hours primarily take place during the week, however there are some required weekend shifts, and full weekend days during the month of May.
- To apply for this internship you MUST be available for at least three, 4-hour morning shifts per week, or two full week days.
- Must attend an intern orientation, which will take place within the first 2 weeks of your internship experience. Time and date TBD.
- Each Intern is supported by a Mentor and a Supervisor
- Mentor oversees daily activities and supports each Intern's growth during weekly meetings throughout the duration of the contract

#### **Benefits of Interning with Growing Gardens**

- Experience working on and managing work groups in a commercial greenhouse setting
- Hands-on experience making a positive impact in the lives of children, teens and adults
- Friendly environment
- Good experience; develops marketable teaching and group leading skills
- Additional training offered through Growing Gardens classes

- Access to a wide variety of discounted organic seeds and plant starts including 50% off at our Plant Sale
- Fresh vegetables from the garden as the season permits
- Garden is easily accessible with public transportation
- This internship qualifies for college credit.

**Qualifications:**

We are looking for individuals who are passionate about learning how to grow food and community. The programs of Growing Gardens depend on the plants and food produced in the greenhouse and fields as earned income for our programs. The Greenhouse Grower must be responsible, dedicated and organized. While some growing experience is desired it is not required for this position. Intern must have basic CPR and First Aid certificate before March 1st, 2024.

*Growing Gardens prohibits and will not tolerate discrimination or harassment and will take affirmative measures to ensure against them, especially if they are carried out on the basis of race, color, religion, sex, age, marital status, national origin, disability, status as a veteran or disabled veteran, neurodiversity, personal appearance, sexual orientation, gender identity or expression, family responsibilities, genetic information, matriculation or political affiliation. This policy applies to all employees or potential employees, volunteers, participants, members of the Growing Gardens Board of Directors, people who serve on Growing Gardens' committees, and anyone attending Growing Gardens' events. This policy extends to all aspects of employment at Growing Gardens, including hiring, transfer, promotion, training, working conditions, policies, compensation, evaluation, discipline, and termination.*

**To apply:**

**Applications are due by February 1, 2024 but position will remain open until filled.**

Send an email with subject line including your name and "Spring Greenhouse Intern" with a resume and a cover letter, including a rough schedule of your preferred 15 hours a week, to **Lauren Festa** at **laurenfesta@growinggardens.org**